



The Old Courthouse Cultural Centre
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MAINSTAGE: www.tbcmainstage.ca
Theatre BC: www.theatrebc.org

ZONE FESTIVAL WORKSHOP INSTRUCTOR'S AGREEMENT

This Agreement is made between:

(The "**Zone**") whose office is located at:

-and-

(The "**Instructor**") who resides at:

BACKGROUND:

ZONE FESTIVAL (the "Event") is a Theatre Festival for community theatre groups throughout a specific regional zone within BC. The Zone will organize and run the Event, and the Instructor has agreed to conduct (a) theatre specific course(s) based on the terms of this Agreement.

AGREEMENT:

Definitions and interpretation:

In this Agreement:

- "Agreement" means this agreement (including the Schedule);
- "Effective Date" means the date of execution of this Agreement;
- "Event" means the ZONE FESTIVAL.
- "Zone Festival Coordinator" means the Event Coordinator;
- "Zone" means the geographical Zone / City (i.e.: North Island Zone)
- "Zone Festival Host City" means the City in which the Event is being held;
- "Schedule" means the schedule (course outline) attached to this Agreement;
- "Term" means the term of this Agreement; and
- "Force Majeure" means an event, or a series of related events, that is outside the reasonable control of the party affected (including power failures, industrial disputes, changes to the law, disasters, explosions, fires, floods, riots, terrorist attacks and wars).

Term:

This Agreement will come into force on the Effective Date and will continue until the end of the Event _____ (end date) upon which it will terminate automatically, unless terminated in accordance with this Agreement.



BRITISH COLUMBIA DRAMA ASSOCIATION

We acknowledge the continued support of the Province of BC through the BC Arts Council





Location:

The Workshop will take place at:

Course Details:

The Instructor agrees to the following:

1. To prepare and conduct the following course(s):
 - a. _____ (See Schedule “A”)

On the following dates and times:

- a. Course: _____
Date: _____
Times (To / From): _____

2. To provide the Zone Festival Coordinator with a current biography and photo for publication purposes. Electronic copy of photo must be high resolution and in JPG format.
3. To identify any required materials in advance of the above dates in consultation with the Zone Festival Coordinator: _____.

The ZONE agrees to the following:

1. Pay the Instructor the sum of \$_____CDN (plus GST if applicable), based on \$50.00 / instructional hour. To be paid by the Zone after the final session; or by other previously agreed upon arrangement. In the event that a course is added to the times listed above, the Zone agrees to pay the sum of \$50.00 per instructional hour, plus GST, if applicable.

Total Instructional Hours: _____

2. Payment of course materials as agreed to in advance, if applicable.

Neither the **Zone**, nor the **Zone Festival Host City**, will pay any additional personal expenses incurred by the **Instructor**.

Non-compliance with the terms of this contract without special arrangements with the **Zone** and the **Zone Festival Co-ordinator** in advance will render this contract null and void.

In the event of cancellation of the courses listed above, this contract becomes null and void once the **Zone Festival Co-ordinator** provides **48 hours notice**.



Termination of Agreement:

- Either party may terminate this agreement for any reason upon giving 10 days written notice.
- Non-compliance with the terms of this contract without special arrangements with the **Zone** and the **Zone Festival Coordinator** in advance will render this contract null and void.
- In the event of cancellation of the session(s) listed above, this contract becomes null and void once the **Zone Festival Coordinator** provides **48 hours notice**.
- If through "Force Majeure" where one or both parties are unable to perform their obligations under the terms of this Agreement; then it shall be considered cancelled and no penalties will be attached to either party.

CONTRACT SIGNATURES

IN WITNESS THEREOF, the parties hereto have executed or approved this AGREEMENT on this _____ day of _____, _____.

Instructor Signature
GST No. _____

Zone Festival Chair (-or-) Zone Chair

Name (Please Print)

Name and Title (Please Print)



SCHEDULE "A"

SPECIAL COURSE WORKSHOPS

Please complete this form and include with it a high-resolution (min. 300dpi) headshot. Please return as soon as possible as we would like to finalize all Special Courses by February 18th, 2011.

Instructor Name: _____
Mailing Address: _____
Email: _____
Phone: _____ Cell: _____ HST # _____

A Brief History of the Instructor: (*Specialty areas, Productions, etc.*)

INSTRUCTOR NAME: _____

Instructor BIO:

Course Title: _____ Course Date and Time: _____

Course description:

Type of Venue Required: _____ Equipment Needed: _____

Registrant Min/Max Enrolment- Maximum: _____ Minimum: _____

What Registrants Need to Bring or Wear: _____

What Registrants Need Sent to Them Prior to Course _____

Please submit by _____ to:

Mailing Address: _____

Fax: _____

If you have any questions, _____ can assist you.

Please call: _____ or send an email to: _____